

Village of Hales Corners  
5635 S. New Berlin Road  
Hales Corners WI 53130



Telephone (414) 529-6161  
Fax (414) 529-6172  
Web [www.halescornerswi.gov](http://www.halescornerswi.gov)

## 2023 PERSONAL PROPERTY TAX BILL

### **YOUR TAX BILL STATEMENT IS ENCLOSED.**

Your tax bill statement is based upon information you provide the Village Assessor each year in your Statement of Personal Property (i.e. on-site business equipment, furniture, or fixtures). **If you do not file your Statement, state law requires the Assessor to estimate a value, and you are responsible for payment.**

Your tax obligation is based upon your Personal Property as of **January 1, 2023**. There is no proration of taxes, even if you were in business for only a portion of the year.

### **PAYMENT DUE DATE**

**Your Personal Property tax bill must be paid in full by January 31, 2024.**

### **HOW TO PAY**

The Village Does Not Accept Credit or Debit Cards, or Electronic Transfer Payment Methods.

**Make Check Payable to Village of Hales Corners.**  
**\*\* Include your tax parcel number and a contact phone number on your check.**

**1. Pay by mail. Mail payments to:**  
Village of Hales Corners  
5635 S. New Berlin Rd.  
Hales Corners, WI 53130

**\*\*Receipts: Include a self-addressed postage stamped envelope if you would like a payment receipt. Do not include your tax bill as it will not be returned unless a return postage paid envelope is included.**

**2. Pay in-person.**  
Village Hall Administration Office Monday through Friday from 8:00 AM to 5:00 PM.  
The Village Hall will be closed in observance of the holidays on Friday, December 22; Monday, December 25; Friday, December 29; and Monday, January 1, 2024.

**\*\*NEW\*\*** A drop box will be available 24/7 during the tax collection season in the Village Hall front entryway. Payments will be processed the next business day.

**Cash Payments.** We will accept exact cash amounts but we will not accept small bills or excess change.

### **MISSED PAYMENT**

If you miss the January 31, 2024 payment deadline, your bill will become delinquent. Interest and penalties will be charged on the entire remaining amount of your tax bill, at a rate of 1½% per month, beginning February 2024. **Delinquent accounts as of 8/7/2024 will be sent to our collection agency.**

**Payments post-marked January 31 will be accepted. Postmarks dated after January 31 will be treated as delinquent.**

### **PAYMENT INFORMATION**

Assessment, tax, and payment information is available on the Village website: [www.halescornerswi.gov](http://www.halescornerswi.gov) under Community, Property Tax Information. Scroll down to View Tax Bills and Assessment Information and click the web link.

**Please access website to check the status of payments, and to print payment receipts.**

### **PROPERTY VALUE/BUSINESS CHANGE**

For questions regarding your 2023 personal property assessment, contact the Village Assessor, Associated Appraisal Consultants Inc., at 1-920-749-1995.

**\*\* If you go out of business, relocate, or change your business name, the Assessor should also be contacted or you will continue being assessed personal property and be taxed. \*\*An Occupancy Permit application is required to be applied for with the Village before operating in a new location or new ownership.**